

Pathways, Inc. Kids' Adventure Club
School Year Schedule Request

PLEASE READ THE INFORMATION BELOW PRIOR TO COMPLETING THE SCHOOL YEAR SCHEDULE REQUEST

*Please complete one form per family **unless** you are requesting different schedules for your children.*

Tuition is based on enrollment, not attendance.

Enrollment Options

Hourly

- 1 hour or less of care available for morning and/or afternoon program.
- 1 hour time slot is specified.
 - Morning Program 7:15–8:20 am
 - Afternoon Program 2:45–4:00 pm.
- Additional charges will incur if one hour allotment is exceeded.
- If child regularly exceeds 1 hour of care, Kids' Adventure Club reserves the right to change enrollment to session.
- Tuition is a flat rate.

Session

- Care available for full hours of operation.
 - Morning Program 6:30–8:20 am
 - Afternoon Program 2:45–6:00 pm
- Child can be picked up at any time during program.
- Tuition is determined by a sliding fee scale.

2-Hour Delay Program

- Families that are registered for the morning program are automatically scheduled to attend on program on 2-hour delays.
 - Hourly 9:15–10:20 am
 - Session 8:30–10:20 am

Families enrolling for 5 days a week for either morning program or afternoon program will be placed first **May 1 through June 15** and when there is a waiting list.

The **minimum enrollment** for each session of program is 3 days. We will consider other requests once enrollment for program is complete.

Once placed, families will receive an email confirmation.

Late Pick-up Fee (multiple pick-ups after 6:00 pm can jeopardize your placement in program)

1 to 10 minutes: \$10 per child

11 to 20 minutes: \$20 per child

21–30 minutes: \$30 per child

30 minutes or more: \$40 per child

School Year Schedule Request

CHILD'S NAME: _____ Age _____ Home Site: _____

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Starting Date: ☐ First Day of School ☐ _____

Morning Session: (3 day minimum, Hourly or Session)

Hourly (7:15–8:20 am) Session (6:30–8:20 am)

Monday		Tuesday		Wednesday		Thursday		Friday	
	HOURLY		HOURLY		HOURLY		HOURLY		HOURLY
	SESSION		SESSION		SESSION		SESSION		SESSION

Afternoon Session: (3 day minimum, Hourly or Session)

Hourly (2:45–4:00 pm) Session (2:45–6:00 pm)

Monday		Tuesday		Wednesday		Thursday		Friday	
	HOURLY		HOURLY		HOURLY		HOURLY		HOURLY
	SESSION		SESSION		SESSION		SESSION		SESSION

☐ Requesting bi-weekly or rotating schedule due to special circumstance (Requires Approval)

☐ Requesting consideration a special circumstance. Please explain.

Two week notice is required for a schedule change request. All schedule requests **are pending approval** based on program licensing requirements.

Two week notice is required to withdraw from the program.

Parent/Guardian Signature: _____ Date: _____