

SUMMER PROGRAM SCHEDULE REQUEST

Please complete if you are requesting full day care for July and August.

PLEASE READ THE INFORMATION BELOW PRIOR TO COMPLETING THE SUMMER SCHEDULE REQUEST.

*Please complete one form per family **unless** you are requesting different schedules for your children.*

IMPORTANT INFORMATION ABOUT REGISTRATION DEADLINES AND PLACEMENT

Families requesting **Monday through Friday** will be placed first through **May 22, 2025**. Schedules will be prioritized by weeks with no minimum number of weeks required.

Any significant change in the original schedule request may change the approval status. As a courtesy, families will be permitted to remove up to 5 days by the schedule adjustment deadline.

Families may request adjustments to their schedule through **Friday, May 29, 2025**. Once the deadline passes, families will be financially responsible for all dates that they have secured.

Following the May 22, 2025 deadline, half day and daily schedules will be reviewed for approval.

Slots are not secured upon submission of this request. All requests will be reviewed and approved based on availability.

FEES ASSOCIATED WITH SUMMER PROGRAM

Program Registration Fees

Currently Enrolled Families \$20 and \$10 per additional sibling

New Families \$40 and \$15 per additional sibling

Tuition Rates

Full Day Daily (Requires Approval): \$47.50 Weekly: \$237.50

Half Day Daily (Requires Approval): \$37.50 Weekly: \$187.50

Late Pick-up Fee (multiple pick-ups after 5:30 pm can jeopardize your placement in program)

1 to 10 minutes: \$10 per child

11 to 20 minutes: \$20 per child

21-30 minutes: \$30 per child

30 minutes or more: \$40 per child

CHILD'S NAME: _____ Age: _____ Home School: _____

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2025 SUMMER PROGRAM SCHEDULE REQUEST						
WEEK OF:	WILL NOT ATTEND	WILL ATTEND *HALF DAY 5 Hours	WILL ATTEND FULL DAY		I am requesting a DAILY SCHEDULE. *Pending Approval	OFFICE
			Arrival Time 7:30 am or after	Departure Time 5:30 pm or earlier		
7/7-7/11		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist
7/14-7/18		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist
7/21-7/25		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist
7/28-8/1		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist
8/4-8/8		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist
8/11-8/15		7:30 am–12:30 pm 12:30–5:30 pm			M T W Th F	Approved
						Waitlist

Payers Signature: _____ Date: _____